



# MEETING MINUTES

Claymont PTO General Meeting

November 6, 2024 | 6:30 – 7:30 PM

**Guest Speakers: Claymont Kids Character Council**

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1. Welcome - Marissa Harjoe and Dave Francis
    - a. 18 in attendance and also live streaming on Facebook
  2. Guest Speakers: Claymont Kids Character Council (KCC).
  3. Approval of September 2024 minutes – Laura Schaiff- motion was made and a second to approve
  4. Treasurer's Report – Rebecca Valencia
    - a. Budget Update
    - b. Status of PTO Accounts
      - i. all aligned with what was planned for so far this year
  5. President's Report - Marissa Harjoe and Dave Francis
    - a. Multicultural Night- Thursday, November 7th; Volunteers posted in MTK
    - b. School-wide food drive - Supporting Parkway Pantry
      - i. Week of November 18th-22nd
      - ii. Team up with KCC
        1. making posters and promoting on announcements
    - c. Art Enrichment - Craftability November 21st 9:30-2:30
      - i. Volunteers will be posted in MTK
    - d. Winter Parties - Dec 19th
      - i. Coordinated by room parents
    - e. Trivia Night - Saturday, Feb 8th
      - i. Committee has met; looking for donations-info will be in Claymont Call
    - f. GOTR - General Program Registration opens 1/13/25
      - i. Need parent(s) to volunteer to run
  6. Vice President's Report – Allie Deno and Anna Jordan
    - a. Spiritwear Update
      - i. Currently, sales are at about \$2400
      - ii. Orders are open until November 15th
  7. Fundraising Chairs' Report – Kenda Bacott and Jeni Smith
    - a. Shorthorn Spirit Update
      - i. Two ways to donate this year - PayPal & Check; Don't forget Company Match
    - b. Spirit Night Schedule
      - i. Wed, 11/13 - Panera-bring digital or paper copy of fundraiser form
      - ii. Sweet Scarlett Thanksgiving Cookie Kits
        1. Orders due by Nov. 19th, Delivered on Nov. 26th-pickup at school
      - iii. Wed, 12/11 - Kenda Scott - Online sale
      - iv. Wed, 12/11 - Salt + Smoke
      - v. Thurs, 12/19 - Raising Canes
  8. Volunteer Coordinator's Report – Katie Salvo
    - a. Update on Membership Toolkit Volunteer Opportunities
      - i. Beautification
      - ii. Staff Appreciation - signup genius/additional volunteer spots open in MTK
      - iii. Library Aide-still looking for volunteers

- iv. Multicultural Night - November 7th-still looking for volunteers
  - v. Picture Retake Day - November 22nd
9. Principal's Report - Dr Burch
- a. Trunk or Treat was successful
  - b. Conferences next week
  - c. KCC-important part of Claymont
    - i. kids implementing core values throughout the building
10. Upcoming Dates & Adjournment – Marissa Harjoe and Dave Francis

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**Upcoming Dates:**

**Thursday, Nov 7th** - Multicultural Night

**Wednesday, Nov 13** - Early Release - Panera

**Nov 18th-22nd** - Food Drive

**Nov 19th** - Sweet Scarlett orders due

**Nov 27-29** - No school - Thanksgiving Break

**Wednesday, Dec 11** - Early Release - Salt + Smoke

**Wednesday, Dec 11th** - Kenda Scott Online

**Thursday, Dec 19th** - Winter Parties

**Thursday, Dec 19th** - Spirit Night - Raising Canes

**Friday, Dec 20th** - Half Day

**Wednesday, Jan 8th** - PTO General Meeting